

FEDERAL MEDICAL CENTRE AZARE

No. 5 Sule Katagum Road. P.M.B. 005, Azare, Bauchi State

FMCA/GEN/17/VOL.II/576th September, 2018

INVITATION TO TENDER FOR THE EXECUTION OF 2018 CAPITAL PROJECTS, FEDERAL MEDICAL CENTRE AZARE

(1) INTRODUCTION

In compliance with the Public Procurement Act 2007 and the extant regulations of Government on the procurement of goods, works and services, the Federal Medical Centre, Azare, Bauchi State, hereby invites experienced and competent contractors, suppliers and service providers to undertake the under-listed 2018 Capital Projects:

(2) SCOPE OF WORKS, SUPPLY AND SERVICES

WORKS

LOT I – Construction of Ramp, Surrounding Landscaping/Interlocking Tilling and Walkway Connection to the Road Network at Trauma Centre.

GOODS

LOT II – Supply, Installation and Connection of 500KVA Generator and Air Conditioners

LOT III – Supply of Office Furniture and Fittings

LOT IV -Supply and Installation of ICU Medical Equipment

LOT V – Supply and Installation of Theatre Medical Equipment

SERVICES

LOT VI – Free Medical Mission in Azare, Bauchi State (First Quarter)

LOT VII – Free Medical Mission in Azare, Bauchi State (Second Quarter)

(3) ELIGIBILITY REQUIREMENTS

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (b) Evidence of Tax Clearance Certificate for the last three (3) years expiring on 31st December, 2018, with minimum average turnover of N100,000,000 for those bidding for Construction Works, N50,000,000 for supply of Hospital Equipment and N30,000,000 for Medical Outreach;
- (c) 3 years Audited Accounts (2015, 2016 and 2017) duly stamped by a reputable audit firm;
- (d) Evidence of current Pension Compliance Certificate valid till 31st December, 2018;
- (e) Evidence of current ITF Compliance Certificate valid till 31st December, 2018;
- (f) Evidence of current NSITF Compliance Certificate valid till 31st December, 2018;
- (g) Evidence of Registration in the National Database of the Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1st January, 2019 or valid Certificate issued by BPP;
- (h) Evidence of Letter of Authorization from the Original Manufacturer in accordance with Approved Policy for Procurement of Health and Medical Equipment/List of Manufacturers and Equipment of Nigeria must be provided for those bidding for Lots IV AND V
- (i) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project including copies of their Academic/Professional qualifications including copies of their Academic/Professional Qualifications: COREN, QSRBN, ARCON, CORBON;
- (j) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Job Completion Certificates and Photographs of the projects. For Lots VI and VII, bidders must have experience of a similar project executed in the North Eastern part of Nigeria;
- (k) Sworn Affidavit indicating that:
 - (i) None of the Directors of the company has been convicted in any court of law for criminal offence involving financial impropriety.
 - (ii) No officer of the Federal Medical Centre, Azare or Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.
 - (iii) The company is not in receivership, insolvency or bankruptcy.

- (l) List of Plants/Equipment with proof of Ownership/Lease for bidders of Lots I and II;
- (m) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (n) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided.
- (o) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of Procurement Officer in the Administrative Block of Federal Medical Centre, Azare, Bauchi State on provision of evidence of payment of a non-refundable Tenders Fee of N10,000.00 per Lot, paid into the Federal Medical Centre, Azare's Remita Account in any Zenith Bank Branch in Nigeria.

Note that special instruction to bidders will be contained in the Standard Bidding Document for each Lot.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lots desired, two (2) hard copies each of the technical and financial bids with soft copy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to;

Medical Director,

Federal Medical Centre,

Azare, Bauchi State

and clearly marked with the name of project and Lot Number. Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the Tender Box located in Administrative Block of Federal Medical Centre, Azare **not later than 12:00noon of Monday, 29 October, 2018.**

(6) OPENING OF BID

The Technical bids will be opened immediately after closing on **Monday 29 October, 2018 at 12:00noon** in the Boardroom of Federal Medical Centre, Azare in the presence of bidders or their representatives, while the Financial Bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of the Procurement Officer, Federal Medical Centre, Azare. The Centre will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Procurement Officer, Federal Medical Centre, Azare on GSM No. 08032776535.

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots.
- (d) All costs will be borne by the bidders;
- (e) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of unsuccessful bidders will be returned un-opened;
- (f) The Federal Medical Centre, Azare is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007. All documents submitted may be referred to the respective Issuing Authority for verification and authentication.

SIGNED

MEDICAL DIRECTOR

FEDERAL MEDICAL CENTRE, AZARE